

**South Bay Sub-Regional  
E-Bike/Scooter Pilot Project  
DRAFT Process**

**Model**

**Part 1:**

- Identify Cities that are interested and willing to be part of Sub-Regional Pilot Program
- SBCCOG Administration of the pilot in cooperation with the cities
  
- Based on Bike/Scooter Guidelines draft Sub-regional RFP that would provide:
  - o Common selection criteria for Regulatory/Operating/Permitting across all pilot program cities
  - o Common selection of operators across all pilot program cities
  - o Defined timeline for the pilot program
  - o Scalability for the addition of other cities and/or other operators after the pilot phase is complete
  - o Formalize the working group for on-going review and administration of program
  - o All decisions to be collective
    - SBCCOG to function in the Administrative Capacity
    - Cities to have jurisdiction on enforcement issues
  
  - o It appears that the test market for this would be:
    - El Segundo
    - Manhattan Beach
    - Hermosa Beach
    - Redondo Beach
    - Hawthorne?
  
  - o City Action(s): Cities that “opt-in” would pass a “City Resolution” that designates:
    - SBCCOG as the lead and responsible agency for the selection process
    - City Staff to participate in the selection process
    - *Additional resources for the SBCCOG to facilitate this process??*
  
  - o SBCCOG Action: The SBCCOG Board would formally approve the process for a Sub-Regional Pilot Project. SBCCOG would:
    - Work with City Staff (TAC) to use the Bike/Scooter Guidelines to create an RFP Process for the selection of operators across the pilot cities
    - Issue the RFP including:
      - “Administrative Contract” with the SBCCOG”
    - Select (with the pilot cities’ staff) operators for the program

## Part 2:

- City Action(s):
  - Cities that would pass a “City Resolution” that recognizes selected vendors to participate in the pilot program
  - Notices or designates “city specific” riders for operating within their jurisdictions
  
- Roll Out
- Review

### Timeline:

#### January:

- City Staff to report back to their Councils in January with this plan
- From this meeting: Council Resolutions approving this plan

#### February:

- Draft and Issue RFP

#### March:

- Select Vendors
- Draft “City Specific Resolutions/Permitting/Contract Riders

April/May: Pilot Program Begin

Monthly Advisory/Review Meetings (this is on-going anyway)

October: SBCCOG/Cities Pilot Program Report

October/November: Formal Program