

South Bay Cities Council of Governments

Steering Committee FOLLOW-UP AGENDA November 13, 2017

Attendees: Kurt Weideman (Chair, Torrance), Britt Huff (1st Vice Chair, Rolling Hills Estates), Jim Gazeley (Lomita), Hany Fangary (Hermosa Beach), Jim Osborne (Immediate Past Chair, Lawndale), David Lesser (Manhattan Beach), Olivia Valentine (Hawthorne), Suzanne Fuentes (El Segundo), Mike Bohlke (Metro Butts Deputy), Mark Dierking (Metro), Pamela Manning (LADPW), Jacki Bacharach and Steve Lantz (SBCCOG)

I. INTRODUCTIONS

II. REPORT OF POSTING OF AGENDA

- **ACTION:** Received and filed

III. ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA - CONTRACTS NOT PRINTED FOR THE MEETING

IV. REVIEW OF HANDOUTS - CALENDAR

V. PUBLIC COMMENT - NONE

VI. CONSENT CALENDAR – action items noted, remainder are receive & file - 12:05 pm

- A. Steering Committee – October 9, 2017 meeting minutes attached
GAZELEY/OSBORNE
 - **ACTION:** Approved
- B. Contract Extensions
 - Memo attached
 - **ACTION:** Approved contract extensions to December 31, 2017 at no additional cost for Pro Forma Advisors, LLC; Michael Manville, PhD; Adam Cohen; and Marlon Boarnet and notify the Board
- C. Letter of commitment to SCE/SCG for funding for city benchmarking of facilities
 - Letter attached
 - **ACTION:** Recommended Board approval
- D. 2017 General Assembly Outstanding Sponsorships
 - As of November 1, 2017 - \$5000 (SCG)
 - Per SCG staff, they neglected to apply properly for the reimbursement for ½ of the payment, so we should be receiving \$2500 any day and another \$2500 in December? *1st \$2500 received 11/13/17*

VII. ACTION ITEMS

- E. Chamber of Commerce Memberships – 12:10 pm
 - Matrix attached

- **ACTION:** RecommendED Board approval of specified memberships for the coming year in an amount of \$2,005 to be paid from grant funds – **after discussion a motion was made by FANGARY/HUFF to add to the memberships the Hermosa Beach and Manhattan Beach Chambers- APPROVED.** It was also agreed that Fangary and Lesser would assist in setting up a meeting between SBCCOG E.D. and the new Chamber Executives in those two Chambers.

F. Dominguez Channel Watershed Management Group MOA Fee Structure - 12:15 pm

- Memo attached
- **ACTION:** RecommendED Board approval of the proposed fee structure which would be a flat fee of \$50,000 a year divided equally between two MOAs to be executed starting in July 2018 and that the individual participant fee paid to the SBCCOG will be increased to 10%. **GAZELEY/OSBORNE**

G. SCE/SCG contract for 2018 – 12:25 pm

- Contract to be provided at the meeting – **2 copies for sharing**
- **ACTION:** RecommendED Board approval – **GAZELEY/FUENTES**

H. Board Meeting agenda development – November attached—12:20 pm

REVISE CHAMBER MEMBERSHIP

- **DUES PRESENTATION – HOW THE DUES WERE FORMULATED, WHAT THE 5 YEAR PLAN IS AND WHAT OTHER DUES THAT COGS PAY. DO A POWERPOINT AND SEND IT TO THE STEERING COMMITTEE MEMBERS**
- **BRITT REVIEWED THE ISSUES OF THE LAST BOARD MEETING. RHE COUNCILMEMBERS WERE SURPRISED ABOUT THE COMMITTEE. SHE WOULD LIKE TO SEE THE STEERING COMMITTEE SUPPORT THE FORMATION OF THE COMMITTEE RIGHT NOW.**
- **MANHATTAN BEACH WILL NOT BE PRESENT AT THE MEETING. LESSER SUPPORTS THE FORMATION OF THE STEERING COMMITTEE.**
- **WEIDEMAN – THE PREVIOUS STEERING COMMITTEE ACTION WAS CLEARLY TO POSTPONE THE FORMATION OF THE COMMITTEE TO JULY 2018 CLOSER TO THE END OF THE 5 YEAR DUES ADJUSTMENT. RHE THOUGHT IT WAS A LACK OF RESPECT ON OUR PART NOT TO TAKE IT UP RIGHT AWAY. THAT WAS IN NO WAY THE INTENTION.**
- **WEIDEMAN ASKED FOR A DISCUSSION ON WHAT SHOULD THE COMMITTEE REVIEW – SCOPE, MEMBERSHIP, STRUCTURE, ETC.**
- **GAZELEY & OSBORNE CAUTIONED THAT THERE MIGHT NOT BE A LOT OF VOLUNTEERS**

FURTHER DISCUSSION ON COMMITTEE SCOPE

- **LESSER – NOT SURE ABOUT CHANGING THE FORMULA NOW. IN FAVOR OF ESTABLISHING THE COMMITTEE BUT POSSIBLY NOT ALTERING THE DUES**
- **HUFF – WHY IS THIS NOT A SURCHARGE? BACHARACH EXPLAINED THAT A THE DUES ARE BEING PERMANENTLY ADJUSTED WHEREAS A SURCHARGE IMPLIES THAT THE INCREASE IS NOT PART OF THE DUES.**
- **VALENTINE – WOULD THE COMMITTEE DETERMINE WHETHER THE DUES SHOULD CHANGE AND BY HOW MUCH?**
- **HUFF – WOULD BE RECOMMENDING WHETHER THEY SHOULD BE CHANGED OR NOT AND A NEW FORMULA.**

- WEIDEMAN – WOULD LOOK AT THE FORMULA, NOT THE AMOUNT. WHETHER THE DUES ARE TOO MUCH OR TOO LITTLE IS ANOTHER SUBJECT WORKED OUT IN THE BUDGET.
- HUFF – HER CITY AND RH FEELS THAT THE SIZE OF THE CITY SHOULD BE FACTORED IN. 2 CITY MANAGERS AND 1 OR 2 FROM VARIOUS REGION.
- VALENTINE – IS THE FORMULA FAIR?
- WEIDEMAN – DEFINING THE SCOPE OF THE COMMITTEE’S RESPONSIBILITY IS IMPORTANT.
- OSBORNE – DISCUSS ANYTHING RELEVANT TO THE DUES. SHOULDN’T LIMIT THEM.
- WEIDEMAN – BUDGET IS A DIFFERENT SUBJECT.
- GAZELEY – FINANCE COMMITTEE IS A GOOD IDEA.
- HUFF – AT LEAST 2 CITY MANAGERS TO REVIEW.
- VALENTINE – FINANCES ADDS SCOPE OF COMMITTEE TO BE FORMED. WHAT DOES FINANCES MEAN
- HUFF – ADDING FINANCES GIVES THE COMMITTEE THE OPPORTUNITY TO LOOK INTO EVERYTHING. SHE IS HAPPY WITH JUST LOOKING AT THE DUES FORMULA.
- FANGARY – WHAT IS THE TIMING? FUTURE DUES? HE CAN’T SUPPORT CHANGING EXISTING COMMITMENTS.
- HUFF – JUST LOOK AT THE FORMULA.
- LESSER – SETTING UP COMMITTEE NOW IS HELPFUL TO RHE COUNCIL. IS A COMPLICATED FORMULA.
- OSBORNE – VERY OPEN TO BRITT’S SUGGESTIONS AND OPEN-ENDED IS OK BECAUSE THE FULL BOARD WILL NEED TO APPROVE. STRUGGLE WILL BE FINDING THE VOLUNTEERS TO DO IT.
- FUENTES – IMPORTANT TO SEE ALL OF THE COSTS FOR THE CITY. SHOULD BE A BIG CONVERSATION.
- TAKE NAMES AT BOARD MEETING – NANCY HERSMAN FROM MANHATTAN BEACH IS A VOLUNTEER AND SOLICIT OTHER NAMES.
- ACTION: HUFF – RECOMMEND TO BOARD OF DIRECTORS THAT AN AD HOC COMMITTEE BE ESTABLISHED IMMEDIATELY FOR THE PURPOSE OF REVIEWING THE DUES FORMULA AND REPORT BACK TO THE BOARD IN A TIMELY FASHION - HUFF/VALENTINE. UNANIMOUS

- January
 - i. Southern California Aerospace Alliance
 - ii. SCWC's WaterNext campaign – Charles Wilson, Executive Director
 - iii. Mid-Year Budget report
 - iv. Wrap of Climate Action Planning – Kim
 - v. Face of the Program – Grace
- March
 - i. LA BioMed – presentation and tour?
 - ii. Face of the Program – Cierra
 - iii. Notice of Intention to Increase Dues – year 4 of 5 year program
 - iv. Quarterly Energy Efficiency report
 - v. Mid-Year Review of WBMWD program
 - vi. Workshop before the Board meeting on Measure M program implementation
- April
 - i. LA Impact - **NO – ONCE/YEAR – MOVE TO OCTOBER?**
 - ii. SBCCOG Annual Work Program

I. Special Events - 12:35 pm

- November 30 - Short Term Rental Task Force – video conference? – **WEIDEMAN DOESN'T LIKE VIDEO CONFERENCE - MATT CURTIS CONFIRMED**
 - **LESSER – WHAT'S THE FOCUS**
 - **FANGARY – LEARNING FROM OTHERS, WHAT WORKS AND WHAT DOESN'T. SHOULD ANYTHING BE CHANGED NOW? EXISTING BAN NOW BUT COULD LOOK AT THIS IN THE FUTURE AND REVENUE.**
 - **LAST MEETING – ONE OF THE SPEAKERS WAS A SALES PITCH, NOT GOOD**
 - **FUENTES – CAME BEFORE THE COUNCIL FOR THE FIRST TIME LAST TUESDAY. BANNING DOESN'T SEEM EFFECTIVE.**
 - **WEIDEMAN – GREAT DESIRE TO CONTINUE.**
 - **FANGARY – LOTS OF STAFF THERE TO LEARN. POLICE CONCERNED RE: EXCEPTIONS. VACATION SWAPS NOW ILLEGAL – NO EXCEPTION FOR THAT. POTENTIALLY RAISE MONEY TOO.**
 - **FUENTES – DOESN'T CARE ABOUT THE MONEY – CARES ABOUT THE QUALITY OF LIFE. VIDEO CONFERENCE OK.**
 - **FANGARY – OK WITH VIDEO CONFERENCE. ASK FOR HELP WITH OTHER CITIES' REPRESENTATIVES.**
 - **VALENTINE WILL BE THERE.**

OSBORNE – EEC COMMITTEE – CLIMATE FORECAST REPORT – FOR FUTURE PRESENTATION TO THE BOARD – Dr. Alex Hall, UCLA Center for Climate Science

- December 13 – Innovations In Climate Action Planning Forum
- January 18 – Gerald Desmond Bridge Tour
- January 26 – Meet and Greet with Legislators – co-sponsored with LCC and SBACC - **YES**
- Possibilities
 - i. Tour of LA Bio Med
 - ii. Crisis media training
 - iii. Social media workshop
 - iv. Cannabis Seminar by Weedmaps – outline attached
 - a. **CHRISTIAN – YES. RALPH – NO. KURT – YES; HANY – NO, MAYBE NEXT YEAR AS WELL AS FUENTES AND LESSER – PLAN FOR LATER IN THE YEAR**

J. Approval of Invoices – available at the meeting – 12:45 pm

- **ACTION:** Approved invoices for payment – HUFF/VALENTINE

VIII. INFORMATION ITEMS

K. South Bay Environmental Services Center Activities Report – attached - 12:50 pm

- 3 Holiday Light Exchanges this year – SBCCOG, Buscaino & Ridley-Thomas
- SBCCOG still short of meeting kwh goals for 2017. Waiting on city projects – **CARSON ISSUE**

L. Update on Homeless Program – 1:00 pm

Report on actions by PATH employees in the San Fernando Valley

M. Broadband Next Steps – 1:05 pm – **FUENTES – R/T ATTEND SANITATION DISTRICT ON NOVEMBER 15 – AND MAYBE THEY CAN ASK HIM RE: FUNDING.**

N. 2018 General Assembly Update – 1:10 pm

ASK LARRY KOSMONT FOR SUGGESTIONS

O. CAP work – **1:20 pm**

- City Meetings

P. CCA Report – Christian Horvath – **1:25 pm**

Q. Progress on Special Purpose Grants - **1:30 pm**

- Currently funded
 - i. Microgrid Project in Carson – CEC
 - ii. Regional Broadband network – SBWIB and County
 - iii. Homeless Services coordination - County
- Proposals pending
 - i. SCE/SCG Strategic Plan funds – for energy benchmarking for cities
 - ii. Measure M administration
 - iii. CARB South Bay CVRP program with AQMD LUV Exhibitions
 - iv. Caltrans Slow Speed Network Implementation Planning

IX. STRATEGIC POSITIONING ITEMS/ANNOUNCEMENTS AND UPDATES - none

QUORUM FOR TRANSPORTATION COMMITTEE IMPORTANT. IF NOT A QUORUM, THEN WILL BE PART OF THE STEERING COMMITTEE.

NEXT STEERING COMMITTEE MEETING – Monday, December 11, 2017 @ 12:00 pm