



**Measure R South Bay Highway
Program Oversight Subcommittee
June 13, 2011 Minutes**

Attendees: Jim Goodhart (Chair, PVE), Ellen Perkins (PVE), Ralph Franklin (Inglewood), Susan Rhilinger (Torrance), Rob Beste (IWG, Torrance), Fulgene Ascuncion (Metro), Al Hudgens & Jim Fabor (AECOM), Steve Lantz (SBCCOG Consultant), Jacki Bacharach (SBCCOG)

- I. **Introductions and Minutes from May 11, 2011 meeting** – Received and filed
- II. **SBHP Implementation Plan Status**
 - a. Infrastructure Working Group & IWG Executive Committee– **Implementation plan to IWG in June and Oversight and Board in July. Will go to Metro Measure R Comm and Board in July as a receive and file item. Steve preparing presentation to the SBCCOG July 28 Board Meeting**
 - b. Policy Issues / Implementation Plan Update -- **nothing to report – STILL BEING REVIEWED BY IWG**
 - c. Final adoption schedule – **see above**
 - d. Board delegation of authority to Oversight Subcommittee – **final approval by SBCCOG Board on consent calendar – OVERSIGHT COMMITTEE ACTIONS AS CONSENT CALENDAR ITEM ON BOARD AGENDA. THEREFORE, BOARD TAKES THE FINAL ACTION. MAKE ANY NECESSARY CHANGES IN THE IMPLEMENTATION PLAN.**
- III. **5- Year Allocation Plan Status – METRO CONSIDERING THIS AT JUNE MEETING – JUDY AND JIM TO ATTEND. 6 YEAR ALLOCATION PLAN, 5 YEAR PROJECT PLAN. JUNE 16 AT MEASURE R SUBCOMMITTEE MEETING – STEVE TO GO.**
- IV. **Metro Funding Agreements – ACTUAL FUNDING AGREEMENTS CAN'T BE DONE ELECTRONICALLY – MUST BE MAILED IT. DRAFT JUST FINALIZED LAST WEEK TO 9 OF THE AGENCIES. NO SUBMITTALS FROM THE CITIES YET OF SCOPES AND EXPENDITURE PLAN. FTIP TAKES SOME TIME. JIM DAVIS IS INTERIM IN INGLEWOOD. TIME TO PROD OTHER CITIES – 11 TOTAL AGENCIES. CALTRANS WILL HAVE A DIFFERENT FUNDING AGREEMENT OF EXISTING TEMPLATE. 2 AGENCIES STILL NEED TO GET THEIR AGREEMENTS – HERMOSA BEACH AND EL SEGUNDO – TO GO OUT EARLY THIS WEEK. NEED TO CONFIRM WHO THE CITY LEAD IS NOW FOR THIS PHASE OF THE PROJECT.**
- V. **Potential Project Duplication Issues – ALL RESOLVED – THERE IS NO DUPLICATION. MET WITH METRO WITH INGLEWOOD AND LAWNSDALE. DEALT WITH SPECIFIC SIGNAL LOCATIONS TO ENSURE THAT THEY ARE NOT DUPLICATIVE.**
 - a. Lawndale – **WAITING FOR DOCUMENTATION FROM CITY**
 - b. Inglewood – **WAITING FOR DOCUMENTATION FROM CITY**
 - c. LA County ITS – **CONSIDERING WHOLE SCOPING OF A STUDY OF WHAT TO DO. THERE ARE POTENTIALLY DUPLICATIVE PROJECTS. NONE WERE FIRST YEAR PROJECTS.**

VI. Iteris Contract

- a. Phase II Task Orders – **IMPLEMENTATION PLAN AND PHASE 1 IS COMPLETED AS OF JUNE 30. DISCUSSION OF PHASE 2 SCOPE IS BEGINNING – ROB, JACKI, STEVE & JIM. WORKING ON STRUCTURING TASK ORDERS WITH ITERIS FOR NEXT PHASE. STRATEGY IS FOR SBCCOG TO DO MORE OF THE PROJECT MANAGEMENT AND LESS ITERIS. ASKING ITERIS TO UPDATE THEIR PROPOSAL WITH TASKS SUCH AS ANNUAL UPDATES, FUNDS, NUMBER OF MEETINGS, SPECIAL PROJECTS AND HOURS ESTIMATED. NEXT STEPS – WE WILL AMEND THEIR FIRST DRAFT AND ASK FOR THEIR RESPONSE AND THEN 4 PERSON COMMITTEE WILL NEGOTIATE WITH THEM AND BRING BACK TO OVERSIGHT COMMITTEE FOR APPROVAL AND RECOMMENDATION TO THE BOARD.**

- VII. Metro Green Construction Policy – METRO STAFF DRAFTED WITHOUT ANY CONSULTATION FROM CITIES OR ANY OF METRO’S OWN ADVISORY COMMITTEE. JULY 6 TAC COMMITTEE AND STREETS AND HIGHWAYS COMMITTEE IN JUNE. CONCERN THAT EQUIPMENT IS NOT AVAILABLE. IF NOT AVAILABLE, WILL NEED TO DOCUMENT WHY. ALSO THEY DON’T SEEM TO HAVE CONTACTED THE CONTRACTOR COMMUNITY.**

- VIII. Metro Communications Guidelines – SIGNAGE AND WEBSITE GUIDELINES FROM METRO.**

- IX. Schedule -- Three Month Look Ahead (attachment) – AUGUST 8 – 2ND MONDAY 11:00 – NOON REGULARLY.**

- X. Torrance Request – Letter from Torrance – F49 PCH STUDY IMPROVEMENTS - being deferred for a year to help with Metro’s cash flow issue. This modification approved WITHOUT OBJECTION, removed from year 1 and will be incorporated into the annual update. ACTIONS TAKEN THROUGHOUT THE YEAR FOR THE ANNUAL UPDATE – RATIFICATION IN ANNUAL REPORT.**