



**Metro**<sup>®</sup>

### **Delivery Support Workshops Draft Framework**

The purpose of the workshops is to provide training and assistance. They will be designed to improve project delivery outcomes and maximize federal and state funding drawdown in Los Angeles County. Workshops could include a training component and a forms help component. Training would be timed to coincide with activities that have scheduled deadlines approaching to the extent possible. Cities could meet in approximately 5 Groups and could attend workshops in other areas if they could not attend one in their area:

Arroyo Verdugo/ San Fernando Valley	North County	SGVCOG
Central/ Las Virgenes-Malibu/ Westside	----- o -----	South Bay/ Gateway Cities

Workshops could occur three times per year. Each workshop would include discussion of upcoming funding and training opportunities, cities’ plans for allocations and obligations, and status of obligations (active/inactive), followed by questions and answers and problem-solving. Spaced throughout the year would be information about the processes specific to each of the phases of project delivery.

<b>Approximate Timing</b>	<b>Delivery Phases and other Focus Areas</b>
October/November	<ul style="list-style-type: none"> <li>• PAED/PES Form</li> <li>• ATP Pre-application Preparation</li> <li>• FTIP Workshop</li> <li>• Obligation Plan Input</li> </ul>
January/February	<ul style="list-style-type: none"> <li>• PS&amp;E/CON</li> </ul>
March/April	<ul style="list-style-type: none"> <li>• ROW</li> <li>• ATP Successful Applicant Information</li> </ul>

Potential Additional Topics:

- Highway Bridge Program
- Highway Safety Improvement Program
- Invoicing
- Measure R/M
- SB-1/Local Streets and Roads Program
- Toll credits

### **Initial Round/Kick-offs of Project Delivery Support Workshops**

**San Gabriel Valley**

Date: Monday, April 1, 2019

Time: 9:30am-11:30am

Location: Metro Division 9 in El Monte

Notes:

**South Bay/Gateway**

Date: Tuesday, April 2, 2019

Time: 9:30am-11:30am

Location: Carson Community Center

Notes:

**North County**

Date: Wednesday, April 10, 2019

Time: 9:30am-11:30am

Location: Santa Clarita Transit Maintenance Facility

Notes: This is a standing meeting for North County agencies.

**Arroyo Verdugo/San Fernando Valley**

Date: Wednesday, April 10, 2019

Time: 1:30pm-3:30pm

Location: Burbank Community Room

Notes: This is a standing meeting for Arroyo Verdugo which San Fernando Valley agencies may attend.

**Central/Westside/Las Virgenes Malibu**

Date: TBD

Time: TBD

Location: TBD

Notes: Many of these jurisdictions currently have strong coordination with Caltrans. Cities in this area needing additional assistance may wish to attend another scheduled workshop.