

Attachment A

South Bay Cities Council of Governments Infrastructure Working Group Meeting Notes – October 21, 2015

Attendees: Rob Beste (Torrance); Stephanie Katsouleas (El Segundo); Akbar Farokhi & Alan Leung (Hawthorne); Andrew Brozyna (Hermosa Beach); Louis Atwell (Inglewood); Mark McAvoy (Lomita); Esther Amaya (Los Angeles); Wisam Altowaji & Didar Khandker (Redondo Beach); Ted Semaan (Torrance); Leon Romero (Caltrans); Lance Grindle, Keith Lilley & Andres Narvaez (LA County DPW); Isidro Panuco & Danielle Valentino (Metro); Marcy Hiratzka & Steve Lantz (SBCCOG); Natasha DeBenon (Arcadis); Ted Mekuria & Liz Suh (CH2M Hill); Beth George (Converse Consultants); Julia Gould (Coro); Jaime Bueno (Group Delta); Alan Clelland & Dina Saleh (Iteris); Kamran Saber (JMD); John Cruikshank (JMC-2); Janna McKhann (NexTech Systems); Steve Henderson (Parsons); Doug Preble (Quantum Consulting)

Chair Beste called the meeting to order at 12:05 pm.

I. **Self-Introductions and Approval of September 16, 2015 Minutes** (Attachment A) – Minutes were approved as presented.

II. **Agency & Other Reports**

- **SBCCOG** – Steve Lantz reported the following on behalf of Jacki Bacharach:
 - LA County Supervisorial Districts 2 and 4 each confirmed the joint funding of \$600,000 for the South Bay PATH homeless initiative. The Notice to Proceed is anticipated for January 2016.
 - The number of businesses participating in the South Bay Green Building Challenge include: 8 in El Segundo, 6 in Torrance, 3 in Redondo Beach, 3 in Rancho Palos Verdes, 2 in Gardena, 2 in Manhattan Beach, 1 in Palos Verdes Estates, 1 in Rolling Hills Estates, and 1 in the unincorporated community of Lennox. The SBCCOG hopes to have 200 participating businesses by February 2016.
 - The SBCCOG Holiday Light Exchange will take place on November 12 and 13 at the SBCCOG office in Torrance from 9am to 5pm. First come, first served while supplies last. One box per household.
 - The SBCCOG and AQMD have arranged a second tour for elected officials and city staff of the AQMD operations lab on December 10. Participants will carpool from the SBCCOG office. Those interested should contact Ms. Bacharach.
 - Metro CEO, Phil Washington, will be giving an update of Metro activities at the SBCCOG Board meeting on October 22 at 6 pm.
- **SOUTH BAY TRAFFIC FORUM, LA County DPW** – Andres Narvaez reported that the Gardena Traffic Management Center is anticipated to be completed at the end of October. The Traffic Signal Synchronization Program project on Rosecrans Ave at Crestridge Road, which was awarded funds in the 2007 CFP, is scheduled to award the construction contract in January 2016.
- **Caltrans** – Leon Romero gave the following updates on Caltrans Measure R projects in the South Bay:
 - **EA 0729380 - ITS: I-405, I-110, I-105, SR-91 at freeways ramp/arterial signalized intersections (DCCM)** – 10% of construction completed.
 - **EA 07293070 - I-110 Aux lane from SR-91 to Torrance Blvd Aux lane & 405/110 Connector** – The design phase has begun, which is not being funded by Measure R. The next phase to be funded by Measure R is construction.
 - **EA 0729360 - PAED I-405 at 182nd St. / Crenshaw Boulevard** – Twelve comments were received. The air quality conformity report is anticipated in June 2016. This could impact PAED delivery schedule.
 - **EA 0730990 - ITS: PCH and Parallel Arterials from I-105 to I-110 Connector** - Less than 10% of design completed.
- **L. A. Metro** -
 - **Board Updates** – Isidro Panuco reported that the SBCCOG Board sent a letter to the Metro Board on August 31, requesting clarification of Metro's policy on whether or not Complete Street project elements are eligible to be funded by Measure R funds. Mr. Panuco explained that staff members from various Metro departments contributed to the letter, and the response is Metro's final position on the current Measure R policy, as follows: *Measure R operational funds, including those assigned to the South Bay sub-region, were allocated for implementation of projects that would improve roadway mobility, reduce roadway congestion, and enhance safety and operation of the highways and arterials. Traffic calming projects along arterials that result in reduced roadway capacity, increase in congestion and shifting the problem to other facilities are inconsistent with Metro's mission and the goal of improving countywide/regional mobility that we all voted for and will not qualify for funding by Measure R operational improvement funds.*
 - **TAC and Streets & Freeway Subcommittee Updates** – Regarding the TAC meeting, Chair Beste reported that there was discussion of extensions for LA County Signal CFP projects. While there has not yet been a formal motion made by the Metro Board, this issue will most likely be agendaized soon. Regarding the Streets & Freeways Subcommittee, Wisam Altowaji reported that there was more discussion about the CTC's position on design and funding of busways

regarding axle weight limits and fee exemptions. Steve Lantz said that the IWG will schedule a spotlight presentation on axle loading and pavement management in 2016.

III. **Measure R Updates** – Steve Lantz announced the following:

- **SBHP Project Progress – Financial Risk Report** (Attachments B1, B2, B3) – The list of late reports will go before the Steering Committee in November. Please submit monthly and quarterly reports on time.
- **Three-Month Look Ahead** (Attachment C) – The FY 16-17 Metro Budget Request, formerly the FY 16-22 Metro Budget Request, is to go before the SBCCOG Board for final approval on November 19. If approved, it will be submitted to Metro at the end of December. There will also be a presentation from the California Infrastructure and Economic Development Bank (Ibank) at the November 18 IWG meeting.

IV. **SBCCOG’s Metro Measure R SBHP Budget Request** (Attachment D) – SBCCOG consultant, Alan Clelland, explained that at the September 16 IWG meeting, funding policy recommendations related to the FY 16-17 Metro Budget Request were proposed to agency staff. Most significant was the policy that focused on the total cost of a project and the SBHP share of cost reimbursements for core project elements: feasibility studies will be reimbursed at 100% to a maximum of \$200,000; projects less than \$2 million will be reimbursed at 100%; for projects between \$2 and \$10 million, a non-SBHP match is required - the lead agency will have to commit to finding the local match with the SBCCOG’s assistance, while the SBHP funding share is limited to 80% of total project costs; for projects more than \$10 million, a non-SBHP match is required- the SBCCOG has a SBHP program goal to limit the SBHP share of eligible project costs to 50%. An appeal process is available for a lead agency to seek an SBCCOG match greater than 50%. Requests for SBHP matching funds to exceed 80% of eligible project costs will not be considered and the SBHP funding share will be calculated incrementally from first dollar (e.g.: including all phases of project development and delivery- including feasibility studies through construction close out. Steve Lantz said that he had been alerted to the fact that several cities planned to attend the October 22 SBCCOG Board meeting to protest the 50% match, wanting 80% instead. Stephanie Katsouleas asked if the proposed policies mention project acceleration and Mr. Lantz said that Metro currently has funds that could advance projects that are shovel-ready. But unless the SBHP has used 50% or more of available funding, Metro will not provide additional Measure R funds to accelerate projects. As a result of the new policy, the SBCCOG is asking affected lead agencies to review their resolution language that commits to new project requests to ensure that the necessary cost-sharing commitments in the new policy are reflected. This new policy does not apply to prior SBHP commitments or existing funding agreements; it only applies to new funding requested in the FY 16-17 Metro Budget Request. The deadline for local jurisdictions to adopt these resolutions is December 31, 2015.

V. **Project Spotlight: Preparing for El Nino** (Attachment E) – Representing the LA County Department of Public Works and the LA County Flood Control District, Keith Lilley explained coordination activities that are taking place in anticipation of storm season in LA County, as higher than average rainfall is predicted. He gave cities tips on how to prepare roads, channels, and catch basins. Mr. Lilley reported that the LA County Flood Control District maintains over 81,000 catch basins, 3,300 miles of storm drains, and 14 dams. He encouraged cities to make constituents aware of their individual flood risk areas with historical drainage and mudflows issues, so they may be mitigated. Mr. Lilley briefly explained how the County Office of Emergency Management gets involved, as necessary, and listed other available County resources. Steve Lantz asked if the County provides technical assistance for cities’ storm water issues. Lance Grindle, of LADPW responded that the County would need to be reimbursed for any such services. The County is able to perform work for most cities through an existing agreement (adopted by the Board of Supervisors and city councils.)

VI. **Adjournment** – Chair Beste adjourned the meeting at 12:50pm until November 18, 2015. To include an item on the agenda, please email Marcy Hiratzka (marcy@southbaycities.org) by November 4, 2015.