

**South Bay Cities Council of Governments  
Infrastructure Working Group Meeting Notes – May 17, 2017**

**Attendees:** Chair Stephanie Katsouleas (Manhattan Beach); Vice Chair Rob Beste (Torrance); Ken Berkman & Lifan Xu (El Segundo); Akbar Farokhi & Alan Leung (Hawthorne); Andrew Brozyna & Lucho Rodriguez (Hermosa Beach); William Mendoza & Jun De Castro (Gardena); Prem Kumar (Manhattan Beach); Ted Semaan, Didar Khandker & Lauren Sablan (Redondo Beach); Josie Gutierrez, Robert Torres & Andres Narvaez (LA County DPW); Isidro Panuco (Metro); Jimmy Shih & Eduardo Alvarez (Caltrans); Jacki Bacharach, Steve Lantz & David Leger (SBCCOG); Dina Saleh & Alan Clelland (Iteris)

Chair Stephanie Katsouleas called the meeting to order at 12:04 pm.

**I. Self-Introductions and Approval of April 19, 2017 Meeting Notes**

Meeting notes were approved as submitted.

**II. Agency & Other Reports**

- **SBCCOG:** Jacki Bacharach gave the following update:
  - SBCCOG is beginning the Renewable South Bay program, working with HERO to do solar projects for residential and commercial properties.
  - SBCCOG just joined the Calif. Association of Councils of Governments (CALCOG); one of their major policy areas is transportation/transportation policy and legislation.
  - Homeless Services meeting is on May 22<sup>nd</sup>. The SBCCOG is actively working to secure more funding for homeless services and currently participates in the Measure H Revenue Planning Committee.
  - At the next SBCCOG Board of Directors meeting, there will be a presentation by LA County Sheriff Jim McDonnell as well as the Broadband Feasibility Study. There will be a Brownbag Lunch Workshop on May 24<sup>th</sup> from 11:30am to 1:00pm, to review broadband uses and why it's important.
  - The 2018 General Assembly will be taking place on 2/23/2018, with a preliminary topic called "The General Plan of 2040", focusing on how people will live, work, etc. in 2040. Please help us develop the topic.
- **South Bay Traffic Forum, LA County DPW:** Robert Torres gave an update on the status of the County's ITS projects, which include the South Bay CCTV & Fiber Project, Centracs System for Cities of Carson and Hawthorne, and IEN for Cities of Torrance and Redondo Beach. For details on specific projects and project statuses, the full report can be found on the SBCCOG website at:  
[http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT\\_South%20Bay%20Traffic%20Forum%20Status%20Report%20May%202017.pdf](http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_South%20Bay%20Traffic%20Forum%20Status%20Report%20May%202017.pdf)
- **Caltrans:** Jimmy Shih briefly updated the group on the status of Caltrans projects. Project #MR312.11 (DCCM) has a funding agreement amendment fully executed, with construction expected to be completed shortly. Project #MR312.24 (405/110 interchange) is being advertised and with an expected groundbreaking ceremony in November 2017. Caltrans is initiating a Funding Agreement with Metro for Project #MR312.25 (405/182<sup>nd</sup> Street). Project #MR312.29 (PCH ITS) was listed for bid and is expected to be awarded in May 2017.
- **L. A. Metro Updates**
  - **L.A. Metro Board** – Isidro Panuco reported that the FY 2018 Budget is being reviewed by the Board. The FY 2018 Budget includes SBHP Projects funding and SBCCOG staffing funding.
  - **Metro TAC & Streets and Freeway Subcommittee** – Lauren Sablan reported that the Streets and Freeway Subcommittee reviewed a presentation on the Local Streets and Roads Work Program for which project applications are due in November. Rob Beste reported that the Metro TAC meeting included TAC appeals, with no deobligations made. TAC members also discussed Measure M Guidelines during the meeting.

**III. Transportation Committee Update**

- **SBCCOG 2017-18 Measure R SBHP Budget Request**  
Mr. Lantz announced that Metro approved the 2017-18 Measure R SBHP Budget Request.
- **SBHP Project Progress – Financial Risk Report** – Received and filed.  
Mr. Lantz reported that there will be a new format for the Project Progress report after the SBCCOG meets with each city in June. Mr. Lantz also asked the group to review their projects for expiring Funding Agreements so the amendments can

be brought to the SBCCOG Board for approval. The current Financial Risk Report was handed out at the meeting. The report can be viewed online at:

[http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT\\_April%20Risk%20Report.pdf](http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_April%20Risk%20Report.pdf)

– **SBCCOG Letter to Metro Re.: Measure M Guideline Concerns**

Mr. Lantz referred the group to the letter sent to Metro regarding the Measure M Guidelines in the agenda packet. Mr. Lantz reviewed the general issues of the letter, including the request to allow COGs to serve as the administrators of the four South Bay Measure M sub-regional programs and use of sub-regional funds to administer the programs. Ms. Bacharach added that the project approval flow chart included in the letter was developed mainly by the San Gabriel Valley COG, adding that the SBCCOG is not making these recommendations to Metro alone. Mr. Lantz added that Metro is requesting 129 new staff positions, costing approximately \$14 million per year, of which only \$4 million would come from Measure M.

Ms. Bacharach also added that requests by the Metro Board to study the acceleration of the Purple Line and LAX People Mover must consider the impact on funding/delivery date for existing projects, such as the Green Line extension. Mr. Lantz informed the group that acceleration is allowed as long as other projects aren't delayed by the acceleration.

IV. **SB 1 – CALCOG / MTC Summary**

Mr. Lantz referred the group to the proposed funding allocation from SB1 that was produced by CALCOG. Mr. Lantz also handed out a spreadsheet that includes a breakdown of transportation funding allocation and sources by city within the South Bay. There was an error on the sheet which mislabeled a State Highway Users Tax as a Federal source of funds. The corrected spreadsheet can be found online at:

[http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT\\_SB%20Local%20Funding%20Allocation%202017-18\\_0.pdf](http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_SB%20Local%20Funding%20Allocation%202017-18_0.pdf)

V. **Spotlight Presentations**

– **Measure R SBHP Reporting / Oversight Changes  
Annual Program Evaluation  
Project Progress Tracking Changes  
June 1-on-1 Meetings**

Steve Lantz presented on the Measure R SBHP Reporting and Oversight Changes. Mr. Lantz reported that one of the key new provisions in the SBCCOG cooperative agreement with Metro is the requirement to track the annual performance of each project and the program as a whole. Even though monthly reports are being submitted, the new oversight will compare how much progress a project was supposed to make versus how much progress is actually made.

Mr. Lantz informed the group that the SBCCOG will set up one-on-one meetings with each city to review this new requirement and to set up the baseline progress to be made in the upcoming fiscal year. The Annual Performance Evaluation (APE) requires the SBCCOG to set a baseline and determine how much physical progress is going to be made in the next year.

Alan Clelland gave a brief refresher course on Earned Value management. Mr. Clelland added that the goal is not to create additional work, but to take work that is already being reported and using that to meet the APE requirement.

Mr. Clelland's presentation can be viewed online at:

[http://www.southbaycities.org/sites/default/files/infrastructure/PRESENTATION\\_New%20SBHP%20Reporting%20Requirements.pdf](http://www.southbaycities.org/sites/default/files/infrastructure/PRESENTATION_New%20SBHP%20Reporting%20Requirements.pdf)

VI. **Three-Month Look Ahead** – Received and filed.

VII. **Announcements & Adjournment**

Chair Katsouleas adjourned the meeting at 1:30 pm until June 21, 2017 (public meeting). To include an item on the agenda, please email Steve Lantz ([lantzsh10@gmail.com](mailto:lantzsh10@gmail.com)) by June 9, 2017.