

**South Bay Cities Council of Governments  
Infrastructure Working Group Meeting Notes – March 15, 2017**

**Attachment A**

**Attendees:** Chair Stephanie Katsouleas (Manhattan Beach); Vice Chair Rob Beste (Torrance); Lifan Xu (El Segundo); Akbar Farokhi & Alan Leung (Hawthorne); Louis Atwell (Inglewood); Prem Kumar (Manhattan Beach); Didar Khandker & Brad Lindahl (Redondo Beach); Craig Bilezerian (Torrance); Josie Gutierrez & Andres Narvaez (LA County DPW); Sergio Carvajal & Anthony Zamora (Metro); Jimmy Shih & Christine Song (Caltrans); Steve Lantz & David Leger (SBCCOG); Lan Saadatnejadi (LRS Program Delivery)

Chair Stephanie Katsouleas called the meeting to order at 12:01 pm.

**I. Self-Introductions and Approval of February 15, 2017 Minutes**

Motion made to approve minutes made by Rob Beste and seconded by Craig Bilezerian. Minutes approved as submitted.

**II. Agency & Other Reports**

- **SBCCOG:** Steve Lantz gave the following update on behalf of Jacki Bacharach
  - **Measure M Local Return Allocation:** The SBCCOG Steering Committee voted that the SBCCOG would not recommend a change in the local return allocation formula for Measure M (continuing to use the resident population formula). At the COG Executive Directors' meeting with Phil Washington, Metro staff announced that they are recommending a minimum local return for each jurisdiction of \$100,000. This would help 6 cities, 3 of which had public roads, 3 of which do not. This would cause all of the other cities to lose a little of their local return. The guidelines are out, with public comment ending May 31. The SBCCOG Board will vote on comments at the May Board of Directors meeting.
  - **General Assembly:** The event was well attended with over 350 attendees. Evaluations were positive.
  - **The 2017-18 SBCCOG dues** are increasing as part of the 5-year plan to build a bigger reserve.
  - **Homeless Initiative:** The SBCCOG may be under contract with the County to do further work. There will also be a Landlord workshop in the South Bay hosted by Supervisor Ridley-Thomas.
  - There will be a Coyote Management Task Force meeting on March 23.
  - The Short-Term Rental Task Force will meet again on June 7.
  - At the next SBCCOG Board of Directors meeting, there will be a presentation on the "Los Angeles County Bioscience Industry Cluster Development Implementation Plan" by David Riccitiello from Supervisor Ridley-Thomas' office.
- **South Bay Traffic Forum, LA County DPW:** Andres Narvaez distributed the South Bay Traffic Forum Status Report for March 2017. Mr. Narvaez reported that the South Bay Fiber Connect project is expected to be completed by the end of March, but that there is a slight issue with the City of Los Angeles' connection. They are working to establish a fiber optic link between the South Bay and Public Works Traffic Management Center. The contract for the Centracs project for Carson and Hawthorne is expected to go to the Board of Supervisors for approval in June. Mr. Narvaez reported that work is wrapping up on two TSSP projects, with several other projects set to enter design phases in 2017, details of which can be found in the handout on the SBCCOG website at:  
[http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT\\_South%20Bay%20Traffic%20Forum%20Stat us%20Report%20March%202017.pdf](http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_South%20Bay%20Traffic%20Forum%20Status%20Report%20March%202017.pdf)
- **Caltrans:** Jimmy Shih briefly updated the group on the status of Caltrans projects. The DCCM project is expected to be finished by June 30. The 405/110 Fwy project is ready to list for a construction contract on May 5 and will proceed. The 105/110 Fwy connector project construction contract is ready to be awarded July 1.
- **L. A. Metro Updates**
  - **L.A. Metro Board** – Sergio Carvajal reported that they are preparing a Board report for April and had sent out some funding agreements to the cities of Redondo Beach, Hermosa Beach, and Inglewood and are currently awaiting their return for final execution. Mr. Lantz asked if Metro staff had any concerns with the list of proposed projects for SBHP funding, as has been the case in years past. Mr. Carvajal responded that he was unable to answer that as Isidro Panuco is working on those requested projects.
  - **Metro TAC & Streets and Freeway Subcommittee** – Rob Beste reported that at the Metro TAC meeting, there were presentations made on the Long Range Transportation Plan and the Budget. Mr. Beste reported that Metro spelled out the funding for programs under Measure R and Measure M, but not through Props A and C. There was also a presentation made on a Bus Rapid Transit route between Burbank and Pasadena, which was a high priority route. Mr. Lantz added that the rationale behind this route is that it would serve as a transfer route between the Pasadena station and the North Hollywood station on the Gold Line. No report given for Streets and Freeway Subcommittee.

III. **Measure R / Measure M Updates**

– **SBCCOG Transportation Committee Initial meeting 3/13/17 10am@ SBCCOG Office**

Steve Lantz reported that the first meeting of the Transportation Committee was held on Monday. Mr. Lantz announced that this committee will be reviewing Measure R and Measure M items as well as other transportation related topics. Redondo Beach Councilmember Christian Horvath was named Chair, and Torrance Councilmember Kurt Weideman was named Vice Chair.

– **SBHP Project Progress – Financial Risk Report** – Received and filed.

The Financial Risk Report was handed out at the meeting. The report can be viewed online at:

[http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT\\_February%202017%20Risk%20Report.pdf](http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_February%202017%20Risk%20Report.pdf)

– **Measure M Update**

Early in the meeting, Mr. Lantz reported that the draft guidelines were released and are open for comment through May. The SBCCOG is currently reviewing the guidelines and will be submitting comments.

IV. **Three-Month Look Ahead** – Received and filed.

V. **Spotlight Presentations**

– **Caltrans Permitting Process Improvement Study Update**

– Lan Saadatnejadi of LRS Program Delivery, presented the results of the study of possible ways to improve the Caltrans permitting process. Ms. Saadatnejadi recommended a “Master Corridor Plan” (MCP) as a possible method of improving the Caltrans permitting process. The MCP would identify key South Bay State highway corridors and define roadway sections based on agreed upon purpose, need, functionalities, and attributes for that corridor. It would also ensure early design and constructability consultation between Caltrans and lead project agencies. The concept is that the MCP would speed up the process by having one Project Initiation Document, one Project Report, one set of Design Exceptions, one Environmental Document, and one Cooperative Agreement for the entire corridor as opposed to multiples of each for each section in each city. This approach could save both time and money.

For more details, Ms. Saadatnejadi’s presentation can be viewed online at:

[http://www.southbaycities.org/sites/default/files/infrastructure/PRESENTATION\\_Caltrans%20Permitting%20Process%20Improvement%20Study%20Update.pdf](http://www.southbaycities.org/sites/default/files/infrastructure/PRESENTATION_Caltrans%20Permitting%20Process%20Improvement%20Study%20Update.pdf)

VI. **Announcements & Adjournment**

Chair Katsouleas adjourned the meeting at 1:21 pm until April 19, 2017 (public meeting). To include an item on the agenda, please email Steve Lantz ([lantzsh10@gmail.com](mailto:lantzsh10@gmail.com)) by March 31, 2017.