

**South Bay Cities Council of Governments
Infrastructure Working Group Meeting Notes – February 15, 2017**

Attachment A

Attendees: Chair Stephanie Katsouleas (Manhattan Beach); Vice Chair Rob Beste (Torrance); Ken Berkman & Lifan Xu (El Segundo); Alan Leung (Hawthorne); Andrew Brozyna (Hermosa Beach); Louis Atwell (Inglewood); Ted Semaan, Lauren Sablan, & Didar Khandker (Redondo Beach); Josie Gutierrez, Andres Narvaez, Christopher Sheppard, Youn Sim, Coby Skye & Jane White (LA County DPW); Isidro Panuco & Mark Dierking (Metro); Jimmy Shih (Caltrans); Steve Lantz & David Leger (SBCCOG); Carlos Ortiz (Advantex Consulting Engineers); Jay Shah (AMC); Beth George (Converse Consultants); Danielle Buzas (GPA Consulting); Alan Clelland (Iteris); Edujie Anjorin & Nicole Dias (Kimley-Horn); Bret Hanson & Jane Cataldo (Lynn Capouya Landscape Architects); Wayne Richardson (MARRS Corp); Greg Jaquez (MNS Engineers); Brendan Dugan (Michael Baker International); Juanita Martinez & Charlene Palmer (NCE); Janna McKhann (NexTech Systems); Cheryl DeMucci (Paragon Partners); Jeff Cooper (Penco Engineering); Anissa Voyiatzes (Psomas); Felicity Lao (SCST); Frank Provenzano (TrafficCast); Carlos Cadena & JD Ballas (WKE); Tim Maurier (AECOM); Ben Hushmand (HAI); Joe El Harake (Parsons)

Chair Stephanie Katsouleas called the meeting to order at 12:02 pm.

I. Self-Introductions and Approval of January 18, 2017 Minutes

Motion made to approve minutes made by Ted Semaan and seconded by Ken Berkman. Minutes approved as submitted.

II. Agency & Other Reports

- **SBCCOG:** Steve Lantz gave the following update on behalf of Jacki Bacharach
 - 2017 General Assembly: *“Driving the South Bay’s Digital Future”* will be taking place on February 24th from 8:30 am-3pm. A flyer was made available at the sign-in table. Please RSVP.
 - Homeless Initiative: Funding has been extended through June 30, 2017. After the March Measure H election, discussions on future funding will resume. There will be a Landlord workshop on March 22, hosted by Supervisor Ridley-Thomas. Next meeting of the SBCCOG Homeless Task Force on March 8th.
 - Sustainability: SBCCOG Environmental Services Center staff will be meeting with City staff over the next couple months working on their Climate Action Plans.
 - Regional Coyote Management Plan: the SBCCOG hosted a well-attended meeting on this issue on January 5th. Next meeting date has not yet been set.
 - Short Term Rental Task Force: Next meeting will be held March 1st.
 - South Bay Broadband Net: There will be a meeting for IT and Public Works Directors on February 16th from 10am-12pm.
 - March SBCCOG Board Meeting: There will be a presentation by David Riccitiello and Doug Cohen from the LA County Community Development Commission on the “Los Angeles County Bioscience Industry Cluster Development Implementation Plan”.
 - SBCCOG is recruiting nominees to fill vacancies on the South Bay Cities Metro Service Council.
- **South Bay Traffic Forum, LA County DPW:** Andres Narvaez distributed the South Bay Traffic Forum Status Report for February 2017 and reported that work is wrapping up on two projects, with several other projects set to enter design phases in 2017, details of which can be found in the handout on the SBCCOG website at: http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_South%20Bay%20Traffic%20Forum%20February%202017.pdf
- **Caltrans:** Jimmy Shih briefly updated the group on the status of Caltrans projects. MR312.11 is currently in construction and is on schedule; MR 312.24 (110/405 interchange) PAED will be 95% complete by the end of this month. Caltrans hopes for PAED completion and to list a contract for design and construction; MR312.25 PAED is complete and ready to begin design; MR312.29 is also ready to be advertised.
- **L. A. Metro Updates**
 - **L.A. Metro Board** – Isidro Panuco reported that letters have been sent out to the subregional bodies on the Measure M Advisory Council, who will be the ones commenting on the Measure M guidelines. Metro is currently drafting the guidelines, with adoption in June. Also, the LRTP will be going to the Metro Board. Metro Budget Request update is being reviewed by Mr. Panuco, who will be following up with some local cities who have requested new projects.
 - **Metro TAC & Streets and Freeway Subcommittee** – Lauren Sablan reported that the Chair and Vice Chair were re-

elected, and they are currently soliciting applications for the Bicycle Coordinator position.

III. **Measure R / Measure M Updates**

- **SBHP Project Progress – Financial Risk Report** – Received and filed.

The Financial Risk Report was handed out at the meeting. The report can be viewed online at:

http://www.southbaycities.org/sites/default/files/infrastructure/HANDOUT_%20January%202017%20Risk%20Report.pdf

Mr. Lantz also reported that in the new cooperative agreement with Metro, SBCCOG staff will be more aggressive in ensuring the projects are progressing as scheduled. Mr. Lantz added that with the frequent delays during the Caltrans permitting process, the local agencies must start working with Caltrans earlier in the process, when PID/PSRs are underway and prior to the formal development/design process. The hope is that this will reduce the number of times a city may have to return designs to Caltrans for approval.

- **Measure M Board Workshop – January 26, 4pm, SBCCOG Theater**

Steve Lantz reported that Metro staff is currently developing the Measure M guidelines and that what we don't currently know is how the Measure M subregional projects are going to get implemented. The SBCCOG Board selected Jacki Bacharach as the representative to the Regional Advisory Council for Measure M and the LRTP, with Mr. Lantz serving as the alternate. Their job will be to communicate progress to the local cities.

IV. **Three-Month Look Ahead** – Received and filed.

V. **Spotlight Presentations**

- **ENVISION**

Dr. Youn Sim, Head of the Strategic Planning and Sustainability Office, L.A. County Department of Public Works, gave a presentation on the ENVISION rating system for infrastructure projects, which is similar to the LEED certification for green buildings. Dr. Sim explained how the system is used to evaluate sustainability of infrastructure projects, why the County has decided to go with ENVISION, and how it is can be a useful tool in evaluating how to allocate future infrastructure dollars.

For more details, Dr. Youn's presentation can be viewed online at:

http://www.southbaycities.org/sites/default/files/infrastructure/PRESENTATION_HR%20Green.pdf

VI. **Announcements & Adjournment**

Chair Katsouleas adjourned the meeting at 1:11 pm until March 15, 2017 (agency only meeting). To include an item on the agenda, please email Steve Lantz (lantzsh10@gmail.com) by March 3, 2017.