South Bay Cities Council of Governments
GIS Working Group Meeting
Tuesday, January 10, 2017 at 10:30 am

Torrance City Hall - Community Development Conference Room
3031 Torrance Blvd, Torrance CA 90503

Minutes

Introductions and Sign-in
Attendees: Bonnie Shrewsbury (Manhattan Beach); Abiola Fanu (Inglewood), Sunny Lai (Torrance), Pei-San Tsai (Port of LA); Lina Nguyen (Chair, Rancho Palos Verdes), Zoe Schumacher (Port of Long Beach), Rosemary Lackow (SBCCOG)

The Group recognized Lina Nguyen, who assumed the Chair. All appreciated and recognized Sunny Lai for his contributions as Chair 2014-2016. Rosemary will look into a formal recognition from the SBCCOG.

November Meeting Notes – Approved, no changes

Discussion Items:

1. **SBCCOG 18th Annual General Assembly (February 24, 2017)**

    The group discussed the assembly, its theme "Driving the Digital South Bay" and options for GISWG participation. The Working Group decided it would host a table in the Exhibit Hall, and would like electricity and wifi. The Group discussed a few ideas for maps to submit: a Coyote Map (Torrance), Radius Map restricting drone flights near local airports (Manhattan Beach), Noise Remediation area (Inglewood); something from Rancho Palos Verdes (?). Rosemary will register for the exhibit table with the COG and group members who want to attend should register independently NLT February 13 (Monday) at www.southbaycities.org

2. **Instructions for accessing the FTP Site**

    Rosemary explained that this was resolved with the COG – the instructions were provided to Amanda Maki at the SBCCOG Torrance office.

3. **Group projects for this year**
    a.   **COG table at Annual General Assembly –** see above
    b.   **"Run maps" Updating:** One member explained that they have updated and modified their city run maps (Fire Department maps showing hydrants and lines, etc. needed for firefighting) on ¼ grid squares. This is very useful because the last time this was updated was 2008. MB now has an

ArcGIS Online application for hydrants, which can be used on mobile devices. Members were asked if they could share their run map data and thereby the larger geographic area would be updated.

    c.   **Charging station locations map**. The Torrance member stated he would appreciate input from cities regarding locations of city owned EV charging stations as he is updating the Torrance map and could located for other cities. It was suggested that the map show which stations are free and which charge a fee. The COG member suggested contacting SBCCOG employee Aaron Baum at 310-371-7222 as a possible resource and the group also discussed that this could be a display map at the General Assembly. It was noted that such maps are typically 24" x 36" (D-size) and at the Assembly are placed on easels in the Assembly Exhibit Hall, main hall or lobby.

Other Business

    a.   **Working Group Member Data Base.** The Chair stated that she would maintain the names of active members of the Group on Outlook. It was verified that three emails that were "bounced back" are no longer valid and should be deleted (M. Hiratzka, Joe Leonardi and Perry Banner). The COG rep stated that she will also update the COG's data base which should always be identical to the list used by the Chair.

Volunteer for Goodies Next Meeting Pei San