

**SBCCOG Board of Directors' Meeting
Thursday, March 24, 2011 @ 6 pm**

Light Dinner & Informal Discussion @ 5:30 pm

**City of Rolling Hills Estates
Peninsula Center Library
701 Silver Spur Road**

To assure a quorum, if you or your alternate representative *cannot* attend the meeting, please contact
SBCCOG Executive Director Jacki Bacharach @ 310-377-8987.
PLEASE NOTE: YOU CAN ALSO FIND SBCCOG AGENDAS ON OUR WEB SITE - www.southbaycities.org

The Board of Directors, with certain statutory exceptions, can only take action upon properly posted and listed agenda items. Written materials distributed to the Board within 72 hours of the Board meeting are available for public inspection immediately upon distribution in the SBCCOG/SBESC office at 15901 Hawthorne Blvd., Suite 400, Lawndale, CA 90260, during normal business hours.
Unless otherwise noted in the Agenda, the Public can only comment on SBCCOG related business that is within the jurisdiction of cities and/or items listed on the Agenda during the Public Comment portion of the meeting (Item #V). The time limit for comments is three (3) minutes per person. Before speaking to the Board, please come to the podium and state: Your name and residence and the organization you represent, if appropriate.

AGENDA

- I. **CALL TO ORDER - Introductions (6:00 PM)**
Judy Mitchell, Chair
- II. **SALUTE TO THE FLAG**
- III. **CONFIRM POSTING OF THE AGENDA BY ROLLING HILLS ESTATES CITY CLERK**
- IV. **ANNOUNCEMENTS OF ANY CHANGES TO THE AGENDA**
- V. **COMMENTS FROM THE PUBLIC**
- VI. **CONSENT CALENDAR (6:05 PM)**
Matters listed under Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and considered separately.
 - A. **January Board Meeting Minutes (attachment) – Approve**
 - B. **Dues & Assessment for FY 11-12 (attachment) - Approve**
 - C. **Report of Time Critical Actions Taken by Steering Committee (attachment) – Receive and file**
 - D. **Mid-Year Financial Reports (attachments) – Receive and file**

VII. **PRESENTATIONS**

A. Update on the TAP Card and Standardizing the Fare Policy

1. Matt Raymond, Metro Chief Communications Officer (6:10 PM)

B. California Forward Public Policy Principles (6:30 PM)

1. Teresa Acosta, Consultant

VIII. **REPORTS FOR ACTION**

- A. Crenshaw Rail Line Maintenance Yard – **Discussion and Possible Action** (6:40 pm)

IX. **MONTHLY METRO REPORT**

- A. Board member report by Pam O'Connor (6:55 pm)
B. Governance Council report by Ralph Franklin, Chair (7:05 pm)
1. Proposed Metro service changes

X. **SOUTH BAY ENVIRONMENTAL SERVICES CENTER UPDATES** (7:15 pm)

- A. Update on current programs and activities
B. Status of stimulus projects, Energy Leader program & Energy Upgrade Ca., LA County program

XI. **BOARD MEMBER ANNOUNCEMENTS** (7:25 pm)

XII. **SBCCOG UPDATE AND COMMITTEE REPORTS** – (7:35 pm)

- A. SB 375 status
B. LUV update
C. General Assembly follow-up

XIII. **AGENCY REPORTS** (7:45 pm)

- A. League of California Cities (Jeffrey Kiernan)
B. South Coast Air Quality Management District (Judy Mitchell & Stan Myles)
VIDEO BY AQMD BOARD RE: THEIR PROJECTS
1. Local Government and Business Advisory Group (Sergio Carrillo)
C. SCAG & Committees (Matt Horton)
a. Energy and Environment (Judy Mitchell & Dan Medina pending)
b. Transportation (Steve Diels, Judy Dunlap)
c. Community, Economic, & Human Development (Susan Rhilinger & James Butts, Jr.)
d. Regional Council (Judy Mitchell, Judy Dunlap, Susan Rhilinger)
D. Los Angeles Regional Water Quality Control Board Report (Mary Ann Lutz) (*attachment*)
E. South Bay Cities City Managers' Association (Doug Prichard)
F. South Bay Association of Chambers of Commerce (Susan Rhilinger)
G. South Bay Economic Development Partnership (Don Brann)
H. South Bay Workforce Investment Board (John Parsons)

XIV. **UPCOMING EVENTS & ANNOUNCEMENTS** (7:53 pm)

- March 29 Tour of the Gold Line
May 2 Climate Adaptation Workshop

XV. **APRIL SBCCOG COMMITTEE MEETINGS & WORKING GROUPS**

Consult web site for specific times and places – www.southbaycities.org

XVI. **ADJOURNMENT**

Next meeting - Thursday, April 28, 2011

SBCCOG MEETINGS: ATTENDANCE 2010 - 2011

CITY	Sep-10	Oct-11	Nov-11	Jan-11	Mar-11		
Carson		P		P			
El Segundo	P		P				
Gardena		P		P			
Hawthorne	P						
Hermosa Beach		P					
Inglewood	P	P	P				
Lawndale	P			P			
Lomita	P		P	P			
Los Angeles	X	X	X	X			
Manhattan Beach			P	P			
Palos Verdes Estates	P	P	P	P			
Rancho Palos Verdes				P			
Redondo Beach	P	P	P	P			
Rolling Hills	X	X	P				
Rolling Hills Estates	P	P	P	P			
Torrance	P	P		P			
County of Los Angeles	P	P	P	P			

P: present

X: inactive (missed last 3 in a row)

Inactive Membership is automatically re-instated by attending a meeting

Number of Active Agencies	15	15	15	15			
Quorum Required (50% + 1)	8	8	8	8			
Number of Agencies Attending	9	9	9	11			

SBCCOG March 24, 2011

Page 3

This page intentionally left blank

SOUTH BAY CITIES COUNCIL OF GOVERNMENTS
THURSDAY, JANUARY 27, 2011
PENINSULA CENTER LIBRARY

SELF-INTRODUCTIONS

FLAG SALUTE - LED BY BOARD MEMBER ANTHONY MISETICH

Chair Mitchell called the South Bay Cities Council of Governments to order at 6:10 p.m., when a quorum became present. In attendance were the following voting members:

Julie Ruiz-Raber, Carson
Dan Medina, Gardena
Ralph Franklin, Inglewood
Robert Pullen-Miles, Lawndale
Ken Blackwood, Lomita
Mitch Ward, Manhattan Beach

Ellen Perkins, Palos Verdes Estates
Anthony Misetich, Rancho Palos Verdes
Pat Aust, Redondo Beach
Judy Mitchell, Rolling Hills Estates
Susan Rhilinger, Torrance
Steve Napolitano, County of Los Angeles

Other Elected Officials

Susan Seamans, Rolling Hills Estates

Also in attendance were the following persons:

Jacki Bacharach, SBCCOG
Shahzad Sadrpour, SBCCOG
Alan Patashnick, Metro
Marilyn Lyon, SBESC
Suzanne Charles, SBCCOG
Marcy Hiratzka, SBCCOG Secretary
Steve Lantz, SBCCOG Transportation Consultant
Mike Bohlke, MTA Director O'Connor's Deputy
Jeffrey Kiernan, League of California Cities
Greg Grammer, Rolling Hills Estates

Viggen Davidian, Iteris
Chris Richert, FASBCA
Jennifer Zivkoric, Assemblymember Lowenthal
Stan Myles, SCAQMD
Matt Horton, SCAG
Eleanor Jones, City of Torrance
Brian Raber
Mary Giordano, City of Torrance

CONFIRM POSTING OF THE AGENDA BY THE CITY OF ROLLING HILLS ESTATES

Jacki Bacharach confirmed that the agenda was properly posted in the City of Rolling Hills Estates.

ANNOUNCEMENT OF ANY CHANGES TO THE AGENDA

Jacki Bacharach added one item to the agenda (attachment)

Item VII – CEC Discretionary EECBG Funded Energy Upgrade California Sub-Recipient Agreement with Bevilacqua-Knight, Inc., Prime Contractor for Los Angeles County. Regarding Energy Upgrade California in Los Angeles County, the current allocation of the budget is not consistent with the approval of the master budget, and it is imperative that Subcontract No. 11-1619-04 is approved as soon as possible. The necessary contract and budget amendment between Los Angeles County and the California Energy Commission (CEC) will require three to four months for approval, and cannot be submitted until all subcontracts are executed and approved by the CEC. Delaying the passing of this motion may cause the COG and all of its affiliated subcontractors a shortage of funds, and consequently, halt work.

Staff recommends that the Board approve the agreement between SBCCOG and Bevilacqua-Knight, Inc. (BKI), for Energy Upgrade California in County of Los Angeles to receive Department of Energy and CEC grant funding in the amount of \$83,276 as a subcontractor to BKI.

MOTION by Board Member Ruiz-Raber, seconded by Board Member Napolitano to add this item to the agenda. No objection. So ordered.

PUBLIC COMMENT – None

CONSENT CALENDAR

MOTION by Chair Mitchell, seconded by Board Member Ruiz-Raber, to **approve** the Consent Calendar as submitted. No objection. So ordered.

A. November Board Meeting Minutes (*attachment*) – **Approve**

B. Employee Health Benefits Plan (*attachment*) – **Approve**

D. Contract Extension with Mike Bohlke (*attachments*) – **Approve**

E. Report of Time Critical Actions Taken by Steering Committee (*attachments*) – **Receive and File**

Item VII – CEC Discretionary EECBG Funded Energy Upgrade California Sub-Recipient Agreement with Bevilacqua-Knight, Inc., Prime Contractor for Los Angeles County.

MOTION by Board Member Ruiz-Raber, seconded by Board Member Napolitano to adopt Subcontract No. 11-1619-04, as presented. No objection. So ordered.

REPORTS FOR ACTION

A. Measure R Highway Program – Early Action Plan of Projects (*attachments*)

Steve Lantz, newly appointed Transportation Consultant to the SBCCOG, gave a presentation about the Early Action Projects List that has been compiled over the last six months. Projects are to be approved in each of the next 5 years. More projects will come online as projects are completed. With the assistance of Iteris, city staff have prepared the deliverable scopes and passed the necessary resolutions in the affected South Bay Cities (Lomita resolution still outstanding). The list of projects will be forwarded, with the COG's approval, to Metro, by February 1, 2011. Freeway systems that would be impacted in the South Bay include the 105, 91, 110, and the 405. The cities are concerned that all of the required reporting, accounting, and monitoring will result in duplicative efforts at both Metro and the SBCCOG. To avoid this issue, SBCCOG staff will work with our consultant, Iteris, and Metro to assure the process is streamlined. Additionally a new subcommittee of Board members was created by the Chair to oversee this program. This oversight committee will address schedule, budget and policy issues and questions as they come forward. These include such questions such as: What happens if a project sponsor loses funding that they've previously committed, or funds are left over after a project is completed? How will Strategic Positioning Projects be advanced? Chair Mitchell noted that since this is such a large project, there is a need for this oversight committee (Mitchell, Rhilinger, Franklin, Goodhart, Perkins) They'll be meeting once a month and then quarterly, once the implementation plan and procedures are established.

Jacki Bacharach mentioned page forty-nine of the agenda packet, which lists all of the cities that have approved resolutions. The Early Action Plan has a budget of \$146 million dollars for this list of 39 projects. Cities have committed to beginning construction within 5 years of receiving their funding.

Chair Mitchell said that the South Bay's allocation in Measure R's thirty-year implementation plan is unique because our sub-region did not receive funding for a lot of transit. She recommended approving the list so

that it could promptly be submitted to Metro.

MOTION by Board Member Franklin, seconded by Board Member Pullen-Miles, to approve the Measure R Early Action Plan of Projects, as presented. No objection. So ordered.

B. Annual Legislative Agenda and Timely Issues (attachments) – Approve

Board Member Rhilinger reported a revision on the Timely Issues 2011 Draft (attachment) – the suggested revision is as follows:

ISSUES OF SIGNIFICANCE

A2. Monitor and assesses state budget issues AND THEIR IMPACT on our member cities.

Board Member Rhilinger commented that the Board might not want to take a position on the Redevelopment Agency issue, since not all SBCCOG cities have Redevelopment Agencies. She added that SCAG is looking for urgency legislation granting the Governor the same emergency powers that are currently provided for natural and economic disasters. The power would be limited to expediting jobs but have no financial authority. She also mentioned that there is a lot of talk of extending and accelerating the successful State Film Incentive Program, which offers tax subsidies in order to stimulate economic development and the creation of jobs. SCAG is looking for someone who will carry that legislation.

MOTION by Board Member Ward, seconded by Board Member Franklin to adopt the Annual Legislative Agenda and the Timely Issues Document as revised. No objection. So ordered.

MONTHLY METRO REPORT

A. Board Member Report by Pam O'Connor

Michael Bohlke reported on behalf of Metro Director, Pam O'Connor, who was unable to attend the meeting. He thanked the Board for supporting Ms. O'Connor's reelection, and also thanked the Board for his own contract's extension. Mr. Bohlke spoke of Metro's adoption of the Measure R Unified Cost Management Policy, which has been in development for a year. Some Metro members fear that escalating costs of some projects may leak into other projects. Metro's recommendation would require staff to bring issues of project cost increase and/or cost control to the Board for consideration. 5 key milestones that the Metro Board reviews for each project: the selection of conceptual design alternatives studied in the EIR, the selection of the LPA (locally preferred alternative), the approval of the final EIR/design phase, prior to construction- the establishment of the life of the project (LOP) budget, and during construction- any amendment to the LOP. Mr. Bohlke reported that Metro staff selected several methods of addressing cost increases: possible scope reductions, new local agency funding sources, ordering project segmentation, and countywide transit cost reductions. Supervisors Molina, Knabe, and Metro Director, Diane DuBois made a motion to amend these methods and restore 2 others that had been previously removed: other cost reductions within the same transit corridor or cost reductions within the same sub-region. Mr. Bohlke said that these two restored methods are harmless since Measure R funds cannot be reallocated but once every ten years, and not before 2019. Director O'Connor submitted language to Supervisors Molina, Knabe, and Director DuBois, to ensure that if these two cost-reduction methods were added, the respective COGs must be part of the decision-making process. Mr. Bohlke talked about another motion from the same parties, regarding transit project capital contingency in a project's expenditure plan. Contingency funds may be applied to Measure R projects, and to avoid any conflicts, a Fiscal Responsibility Policy motion was drafted, which guarantees projects in the second or third decade program-share access to contingency money. Both of these motions were passed unanimously. Mr. Bohlke also talked about Metro's attempt to evolve a risk assessment early on (as a way to avoid project cost increases). He also said that the Metro Board voted to screen out the freight track alternative for the Green Line extension EIR. He concluded his report by announcing a meeting of the Artesia Transit Working Group for February 2, 2011. (Full report is on file)

B. Governance Council Report by Ralph Franklin, Chair

Board Member Franklin reported that the Metro Board approved funding for the Artesia Transit Center Improvements Project: irrigation, lighting, restroom upgrades, and new signage. He thanked the Board and the SBCCOG for helping get this motion passed. He said that on February 17, 2011 there is to be a public hearing at 6pm at the Carson Community Center, to receive community input on proposed modifications to Metro's bus service. Service proposals to be considered should improve the efficiency and effectiveness of

the public transit system through a better use of resources. This is an evening meeting so that the public can attend. Lines impacted are 209, 246, 247, 445, 450, and 757.

Board Member Franklin also acknowledged the nomination of 4 individuals (one new and three continuing to serve).

SOUTH BAY ENVIRONMENTAL SERVICES CENTER

A. Update on Current Programs and Activities & Energy Upgrade CA., LA County Program by Marilyn Lyon

Ms. Lyon announced that February 28, 2011 is the official public launch for Energy Upgrade California in LA County (EUC). The statewide web portal will be available during the second week of February. SBESC staff passed out EUC brochures, and other program information. Ms. Lyon reported that the SBESC will continue to be the EUC call center for the entire county. She offered that the SBESC would train elected officials who would like to explain the program to their cities and receive official EUC talking points. Jacki Bacharach added that the phone number on the back of the brochure that was distributed is the SBESC's. Ms. Lyon emphasized the "whole house approach," and said that homes that were built before Title 24 went into effect are the main targets for EUC.

B. Status of Stimulus Projects, Energy Leader Program Ms. Lyon continued her report with the SBESC's contracts with Southern California Edison and The Gas Company. She reported specific numbers of kilowatt hours that were saved in South Bay Cities, estimating 700,000 kWh saved in 2010 and anticipating another 1,200,000 saved in 1Q2011. She said that last month, Board Member Franklin had requested a report on Edison's Business Direct Install Program. She reported on the number of installations that were made in Inglewood, Lennox, Torrance, Manhattan Beach, Gardena, and Hawthorne. Ms. Lyon concluded her report by announcing that at the SBCCOG's 12th Annual General Assembly, there will be a drawing for a free residential energy assessment.

Board Member Ruiz-Raber asked how to dispose of CFL light bulbs and where to buy replacement bulbs. Ms. Lyon replied that the SBESC's most recent newsletter contains an article that answers both questions, and that the SBESC website lists proper disposal locations. Board Member Medina commented that a restaurant in Gardena took advantage of our partnership program with West Basin Municipal Water District, Cash for Kitchens, and were very pleased with the results!

BOARD MEMBER ANNOUNCEMENTS - none

SBCCOG UPDATE AND COMMITTEE REPORTS

A. SB 375 Status

Jacki Bacharach said that the SBCCOG is providing information that SCAG is using for their development of SB375 and also incorporating SCAG's Sustainable Communities Strategy. There will be a workshop on March 2.

B. LUV Update

Jacki shared a 3 minute YOUTUBE video, created by David Magarian, regarding the COG's Local Use Vehicle (LUV) Program. Jacki reported that the COG just received a seventh vehicle, and that the program is very popular, reaping wonderful results. The test-drivers are finding that they take more local trips within their communities. Jacki said that LUVs do not yet qualify for large write offs or buy-downs, but that the COG would like to help interested testers purchase the vehicles.

C. Green Line Tour of Extension Proposed Alignment

Jacki Bacharach thanked everyone who attended the Metro Green Line tour from Marine Station to the Redondo Beach Galleria. She said that she is arranging a tour of the Gold Line in Pasadena in March so that everyone can see their mitigation measures which are applicable to the City of Lawndale and its issues with the Green Line expansion. Chair Mitchell added that the Green Line tour was great and that she noticed that the right of way is very wide. She also noted that on the Gold Line there are improved economic developments, decreased crimes, and increased foot traffic that resulted. Board Member Franklin noted Lawndale Board Member Pullen-Miles's concerns about the division of the city that the Green Line will bring.

Board Member Franklin said that this project will bring heightened safety for pedestrians, but understands the City's concern. Board Member Pullen–Miles thanked everyone who attended the tour and said that though he is against the Green Line expansion's adverse effects on residential neighborhoods, he hopes that some things will be mitigated. Chair Mitchell encouraged him to take the tour of the Gold Line.

D. General Assembly Update

Jacki stated that the speakers are confirmed for the General Assembly on February 25, 2011. She said that she hopes to have a panel of college students to discuss their reactions for the future. She concluded by saying that the SBCCOG has about twenty sponsors and \$33,000 in funds for this event.

AGENCY REPORTS

A. League of California Cities (Jeffrey Kiernan)

Mr. Kiernan had hard copies of his information. He handed out a letter to the Governor and Legislature, hoping to have elected officials petition to express their opposition of abolishing Redevelopment Agencies. He also brought the League of California Cities' Annual Report for 2010, a budget briefing document, and a Redevelopment Fact Page. He reported that nine of the Big Ten City Mayors met with Jerry Brown on January 26, 2011, to discuss redevelopment. Mr. Kiernan mentioned that the Department of Finance does not acknowledge that redevelopment creates jobs, and that the cities do not agree with the belief that private investment alone will sustain the economy. He said that redevelopment creates jobs, more tax revenue for the state, and more opportunities for small businesses and PPP's.

B. South Coast Air Quality Management District (Judy Mitchell & Stan Myles)

Stan Myles briefly spoke about the event that the SCAQMD and City of Redondo Beach are co-hosting on February 17, 2011. It is called, "Live Better, Breathe Better" and focuses on the senior community and related health issues. He welcomed any city staff to post this event flyer on their websites.

C. SCAG & Committees (Matt Horton)

Mr. Horton stated that SCAG's regular regional council meetings are scheduled for the following week, and also repeated what Jacki Bacharach said in regards to the SBCCOG and SCAG collaborating efforts towards SB 375 and their Data Compilation Project. Mr. Horton also mentioned SCAG's Clean Cities Programs, and how they are sending out surveys for an alternative fuel vehicle program. He said he'd be interested to document the LUV program. Jacki described how SCAG was going to donate an in-kind service at the General Assembly- posters of projected demographics in the future, contrasted to current demographics and patterns.

1. Energy and Environment (Judy Mitchell, Mitch Ward)

Board Member Ward reported on the electric vehicle presentation at the meeting and commented on how the community needs to be proactive about conserving resources. He said that SCE and SCAG collaborated on a CEC grant application, requesting funding to help assess where more charging stations can be installed. The EPA is proposing to partially disapprove the South Coast PM 2.5 State Plan. He reported that the Energy and Environment Committee endorsed Manhattan Beach's ban of single use plastic bags, and acknowledged Long Beach and Santa Monica for doing the same. Finally, Board Member Ward announced that he will be termed out of City Council in March and that this is his last Board Meeting, though he will attend the General Assembly. Chair Mitchell added that Wally Siembab is going to speak at the Environment and Energy Committee in Sacramento on February 3rd.

2. Transportation (Steve Diels, Judy Dunlap) – no report

3. Community, Economic, & Human Development (Susan Rhilinger & Daniel Tabor)

Chair Mitchell mentioned that Daniel Tabor is no longer in public office in Inglewood, and that his seat on this committee is open. She requested that any interested candidates contact her directly.

4. Regional Council (Judy Mitchell, Judy Dunlap, Susan Rhilinger)

Chair Mitchell reported that she was in Sacramento, and so missed the Regional Council Meeting. She thanked Board Member Rhilinger for her report in her absence.

UPCOMING EVENTS & ANNOUNCEMENTS

Board Member Ward said that each year the City of Manhattan Beach grants two Los Angeles County students grant scholarships. Last year, the City gave nine thousand dollars in grants to two students, and this year, the deadline to apply is in March. Those eligible to apply include high school juniors and seniors going on to higher education. He asked that all interested candidates visit his website for more details at www.mitchward.com for more info.

Board Member Ruiz-Raber commented that she is looking forward to co-hosting the General Assembly.

Jacki Bacharach reminded everyone that the next Board Meeting would be in March, due to the General Assembly occurring in February. Please remember that 6pm is the new start time!

FEBRUARY/MARCH SBCCOG COMMITTEE MEETINGS & WORKING GROUPS

Consult website for specific times and places – www.southbaycities.org

ADJOURNMENT

There being no further business, the meeting was ordered adjourned by Chair Mitchell at 7:30 p.m.

Respectfully submitted,

Marcy Hiratzka
Recording Secretary

South Bay Cities Council of Governments

March 24, 2011

To: City Managers & Finance Directors

From: SBCCOG Steering Committee

RE: Dues & Assessment for FY 11-12

As the SBCCOG as well as our member agencies prepare their 2011-2012 budgets it is necessary to confirm the amount of the coming year's SBCCOG's dues and special assessment for green house gas reduction inventories and climate action planning. The Steering Committee discussed this issue at their February meeting and makes the following recommendation:

RECOMMENDATION

The Steering Committee recommends to the Board of Directors that:

1. Dues for 2011-12 remain the same
2. The special assessment should continue at an amount 25% less than previous years
3. Both the dues and assessment should be included in the annual invoice which will be mailed

BACKGROUND

Dues

The dues for the SBCCOG have been the same since July 2002. Dues are calculated on a formula established by the city managers in 2002 which is based on 50% population and 50% expenditures on top of a base of \$3,500.

Assessment

In 2008, a special assessment was added to assist cities in the development of their climate action plans. The work started with calculating each city's baseline green house gas emission inventories. All of the municipal inventory reports are complete and presentations have been made to each city. The community inventories are all scheduled to be finished by March 31. Additionally, the SBCCOG staff has been serving as a resource on inventory and climate action planning issues for cities – responding to inquiries, setting up workshops and providing information on request. In 2010, the County and City of Los Angeles were added to the assessment so that as they develop their inventories and plans they can be included in the South Bay effort.

In the coming year, SBCCOG will work with cities and the county on their climate action planning as well as begin preparation of a South Bay Climate Action Plan. SBCCOG staff also will continue to be a resource to cities on the latest information in the evolution of this relatively new reporting procedure.

With the 2011 renewal of our partnership with Southern California Edison, we have found that some of the climate action work where it is very specifically energy-related can be funded through our grant. Since cities are facing such difficult economic times, the Steering Committee is recommending to the Board a 25% cut in the assessment. This would result in the following:

For those paying -

- \$7000, the new assessment would be \$5,250
- \$5000, the new assessment would be \$3,750
- \$3,000, the new assessment would be \$2,250
- \$1,500, the new assessment would be \$1,125

SBCCOG staff investigated the cost other cities have paid for these services. It is hard to compare costs since there is no standard and also few cities have completed their inventories or done a climate action plan; however the following information was obtained:

- Pasadena is currently paying between \$80,000 and \$100,000 for a consultant to complete their inventories and their climate action plan.
- Santa Monica is paying about \$20,000 for their climate action plan only.

When all of the SBCCOG Climate Action Plans are completed, which we hope will be by June, 2012, the largest South Bay city will have paid less than \$30,000 for their municipal and community inventories, a climate action plan, and the ongoing resources of the SBCCOG.

South Bay Cities Council of Governments

March 24, 2011

TO: SBCCOG Board of Directors

FROM: Steering Committee

RE: Time Critical Actions of Steering Committee since last Board meeting

The Steering Committee has been delegated the authority by the Board of Directors to take action on any time critical issues that require it in those months that the Board of Directors does not meet.

At the March Steering Committee took the following action:

To participate in a Caltrans Community-Based Transportation Planning Grant application for an amount not to exceed \$250,000. The SBCCOG will contribute 2/3 of the required local cash match or an amount not to exceed \$12,500 and the participating cities would fund the remaining 1/3. Since the deadline is due March 30 and approval was needed to prepare the application.

BACKGROUND

The SBCCOG is not eligible to apply for this grant on its own, so the City of Hermosa Beach is expected to be the lead city (on March 22 Council agenda), but they would transfer the grant administration to the SBCCOG. While all cities were invited to participate, those who have signed on are Carson, Gardena, Redondo Beach and possibly Rolling Hills Estates (on March 22 Council agenda). Siembab Corporation and RBF Consulting will provide subcontracting services to the SBCCOG as sub-applicant.

The Caltrans Community Planning Grant is an opportunity to learn more about the transportation behavior and mode preferences of residents in the coastal cities (Hermosa Beach and Redondo Beach), the inland cities (Carson and Gardena) and, hopefully, the Palos Verdes Peninsula. Additionally it will advance public education about the South Bay Sustainable Strategy across the South Bay through the greater visibility that the grant will produce.

Once completed, the SBCCOG and participating cities should have a better understanding of the travel patterns of residents which will help guide the design the battery electric vehicle applications and identify types of participants. It will also help gauge the values residents place on transit, walking, cycling and new technologies.

The grant requires a ten percent local match of which 2.5% can be in kind. That leaves a cash requirement of 7.5% or \$18,750. The Steering Committee approved an expenditure of an amount not to exceed \$12,500 or 5% (2/3) for the SBCCOG and \$1,250 from each participating city (1/2).

More information is available on request.

RECOMMENDATION

Receive and file

This page intentionally left blank

South Bay Cities Council of Governments
Operating Budget vs. Actual Operating Expenses
 July through December 2010

		<u>Jul - Dec 10</u>	<u>Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
(1)	4020 · Dues	115,000.00	230,000.00	50.0%
(2)	4025 · Assessment Climate Action Plan	41,750.00	83,500.00	50.0%
	4050 · General Assembly Sponsorships	8,000.00	35,000.00	22.9%
	4060 · Training		1,000.00	
	4070 · MTA South Bay Deputy Admin	41,120.50	80,410.00	51.1%
	4071 · MTA SB Deputy Travel Reimb		225.00	
(3)	4080 · Staff expenses offset by grants	36,121.22	123,600.00	29.2%
	4090 · Interest Income	555.37	3,000.00	18.5%
	4999 · Uncategorized Income	20.00		
	Total Income	242,567.09	556,735.00	43.6%
Expense				
	6000 · General Operation Expenses			
	6010 · Staff Team Labor Expense	174,000.00	348,000.00	50.0%
	6021 · Bookkeeping	5,655.13	9,000.00	62.8%
	6022 · Mailing, Parking, Office Suppli	1,928.05	6,000.00	32.1%
	6023 · Meeting Refreshments	1,604.84	5,000.00	32.1%
	6024 · Travel & Arrangements	488.40	1,000.00	48.8%
	6025 · Audit	5,000.00	5,000.00	100.0%
	6026 · Gifts Mementos Awards	120.38	300.00	40.1%
	6027 · Miscellaneous	9.53	1,000.00	1.0%
(4)	6028 · Memberships	2,500.00	2,750.00	90.9%
(5)	6029 · Conferences	950.00	1,000.00	95.0%
(6)	6031 · Newsletter	3,711.75	4,800.00	77.3%
	6032 · Website Expenses		3,000.00	
	6033 · MTA SB Deputy Consultant	42,499.98	85,000.00	50.0%
	6034 · MTA SB Deputy Travel Exp		500.00	
	6041 · General Assembly Expense	880.00	16,000.00	5.5%
	6050 · Rent - COG portion	3,500.00	6,000.00	58.3%
	Total 6000 · General Operation Expenses	242,848.06	494,350.00	49.1%
	6100 · SPECIAL PROJECTS			
	6151 · Data & GIS Application Server		2,500.00	
	6153 · Human Resources- Salary Survey		3,500.00	
	6154 · Training		1,000.00	
	6155 · Consulting	7,546.50	18,000.00	41.9%
	6160 · Climate Action Plan	28,668.71	60,000.00	47.8%
	Total 6100 · SPECIAL PROJECTS	36,215.21	85,000.00	42.6%
	Total Expense	279,063.27	579,350.00	48.2%
	Net Ordinary Income	-36,496.18	-22,615.00	
		<u>-36,496.18</u>	<u>-22,615.00</u>	

(1) & (2) 100% dues and CAP Assessments have been collected for FY '10-'11. Accrual method - income deferred to next qtrs.

(3) Offset amount no longer includes first \$2500/month grant work by Deputy Executive Director. Mid-year effect is \$15,000 less than originally budgeted amount. Additionally, four new grants are scheduled to begin in Jan. 2011

(4) Local Government Sustainable Energy Coalition Membership Paid 1st Qtr.

(5) Increase in cost of Arrowhead conference.

(6) Includes 3 qtrs. newsletter expenses

This page intentionally left blank

South Bay Cities Council of Governments Budget vs. Actual Grant Programs July through December 2010

	<u>Jul - Dec 10</u>	<u>Budget</u>	<u>% of Budget</u>	
Ordinary Income/Expense				
Income				
	4510 · PUC SCE/SCG Contract Income	169,489.24	520,000.00	32.59%
(1)	4515 · SCE Strategic Plan Income		480,000.00	
	4520 · WBMWD Contract Income	54,546.73	130,885.00	41.68%
	4525 · Sanitation District Income	28,583.33	49,000.00	58.33%
	4540 · Torrance Water Income	6,250.00	12,500.00	50.0%
	4545 · Metro Vanpool Income	13,175.91	36,000.00	36.6%
	4550 · SCAQMD NEV LUV Income	86,512.00	202,350.00	42.75%
	4555 · LACEP EECBG EUCLAC Income	134,740.30	204,000.00	66.05%
(2)	4556 · LACEP - CEC Funds Income		62,000.00	
(2)	4557 · LACEP -DOE RRU BBP Funds Income		81,500.00	
(2)	4558 · LACO SBCCOG Income		62,500.00	
	4560 · SBWIB GGB Income	4,450.00	15,000.00	29.67%
(3)	4570 · Measure R Income	580,131.47	2,112,650.00	27.46%
	Total Income	<u>1,077,878.98</u>	<u>3,968,385.00</u>	<u>27.16%</u>
Expense				
	5100 · PUC Contract SCE/SCG			
	5110 · PUC Contract SCE/SCG Labor	77,677.52		
	5130 · PUC SCE/SCG ODC	90,487.29		
	5100 · PUC Contract SCE/SCG - Other		520,000.00	
	Total 5100 · PUC Contract SCE/SCG	<u>168,164.81</u>	<u>520,000.00</u>	<u>32.34%</u>
	5150 · SCE Strategic Plan Expenses	5,199.26	480,000.00	1.08%
	5200 · WBMWD Expenses			
	5210 · WBMWD Labor Expenses	49,646.78		
	5230 · WBMWD ODC	10,403.82		
	5200 · WBMWD Expenses - Other		130,885.00	
	Total 5200 · WBMWD Expenses	<u>60,050.60</u>	<u>130,885.00</u>	<u>45.88%</u>
	5250 · Sanitation District			
	5251 · Sanitation District Labor	20,625.53		
	5253 · Sanitation District ODC	3,342.48		
	5250 · Sanitation District - Other		49,000.00	
	Total 5250 · Sanitation District	<u>23,968.01</u>	<u>49,000.00</u>	<u>48.91%</u>
	5400 · Torrance Water Expenses			
	5410 · Torrance Water Labor	4,997.84		
	5430 · Torrance Water ODC	829.29		
	5400 · Torrance Water Expenses - Other		12,500.00	
	Total 5400 · Torrance Water Expenses	<u>5,827.13</u>	<u>12,500.00</u>	<u>46.62%</u>
	5450 · Metro Vanpool Expenses			
	5451 · Metro Vanpool Labor	9,845.30		
	5453 · Metro Vanpool ODC	3,392.68		
	5450 · Metro Vanpool Expenses - Other		36,000.00	
	Total 5450 · Metro Vanpool Expenses	<u>13,237.98</u>	<u>36,000.00</u>	<u>36.77%</u>
	5500 · SCAQMD NEV LUV Expenses	53,486.58	202,350.00	26.43%
	5550 · LACEP EECBG EUCLAC Exp	141,437.75	204,000.00	69.33%
(2)	5560 · LACEP - CEC Exp	519.22	62,000.00	0.84%
(2)	5570 · LACEP -DOE RRU BBP Exp	1,598.77	81,500.00	1.96%
(2)	5580 · LACO SBCCOG	108.50	62,500.00	0.17%
	5600 · SBWIB GGB Expenses	6,081.53	15,000.00	40.54%
	6175 · Measure R Expenses	580,131.47	2,096,270.00	27.67%
	Total Expense	<u>1,059,811.61</u>	<u>3,952,005.00</u>	<u>26.82%</u>
	Net Ordinary Income	<u>18,067.37</u>	<u>16,380.00</u>	
	Net Income	<u>18,067.37</u>	<u>16,380.00</u>	

(1) Expect Notice to Proceed in March 2011

(2) Work expected to begin during 3rd Qtr. (Jan - Mar 2011)

(3) Measure R - \$2,000,000 of funds are contracted pass through funds to Iteris.

Mid-year breakdown of expenses include \$538,555 Iteris; \$30,250 Aldaron and \$11,326 COG expenses

This page intentionally left blank

South Bay Cities Council of Governments
Balance Sheet
As of December 31, 2010

	<u>Dec 31, 10</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Wells Fargo Checking	48,544.46
1020 · LAIF	187,217.67
Total Checking/Savings	<u>235,762.13</u>
Accounts Receivable	
1200 · Accounts Receivable	653,087.02
1205 · Interest Receivable	283.40
Total Accounts Receivable	<u>653,370.42</u>
Total Current Assets	889,132.55
Other Assets	
1300 · PrePaid Deposits	5,605.37
1350 · PrePaid Expenses	4,508.38
Total Other Assets	<u>10,113.75</u>
TOTAL ASSETS	<u>899,246.30</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 · Accounts Payable	248,080.86
Total Accounts Payable	<u>248,080.86</u>
Other Current Liabilities	
1220 · PUC SCE/SCG Contract Reserve	54,412.00
1250 · Deferred Revenue	205,749.00
24000 · Payroll Liabilities	25,449.96
Total Other Current Liabilities	<u>285,610.96</u>
Total Current Liabilities	<u>533,691.82</u>
Total Liabilities	533,691.82
Equity	
3000 · Opening Bal Equity	
3020 · SBCCOG General Fund	383,938.60
Total 3000 · Opening Bal Equity	<u>383,938.60</u>
Net Income	<u>-18,384.12</u>
Total Equity	<u>365,554.48</u>
TOTAL LIABILITIES & EQUITY	<u>899,246.30</u>

This page intentionally left blank

Los Angeles Regional Water Quality Control Board Report

Prepared by: Mary Ann Lutz, Chair,
Water Quality Control Board & Mayor, City of Monrovia
(626) 303-1113, MaryAnn@Lutz-co.com
Date: March 2011

The furloughs continue for most of the Regional Board staff. The hiring freeze is back on, but the good news is that before it was made effective we were able to replace an open position.

The Los Angeles County MS4 Permit: On April 14, 2011, the Board will be asked to take action to comply with a writ regarding the Santa Monica Bay Beaches Summer Dry Weather TMDL to put back provisions in the existing permit. As I am the Mayor of Monrovia I am recused from this issue.

Malibu Civic Center Onsite Wastewater Disposal Systems Prohibition. The Prohibition has been approved by the State Board and the Office of Administrative Law. On February 28, 2011 the Malibu City Council voted to approve the City Mangers recommendation to re-initiative Phase I design for a centralized wastewater treatment system.

Item No. 11, Amendments to the Waste Discharge Requirements for Disposal/Reuse of Non-Designated/Non Hazardous Contaminated Soils and Related Wastes at Municipal Solid Waste Landfills:

The propose of this order is to establish region-wide requirements for disposal of contaminated soils that are brought to landfills. Currently the party bringing contaminated soils to the landfill must have a permit this will clarify how the landfill can use this soil. Based on monitoring and the documentation from the party delivering the soils the landfill may be permitted to use the soil in one of these manners: as alternative daily cover, wet weather deck construction, or disposed in the landfill as waste. The State Board currently reviewing this item and Board Members asked that this discharge requirement be reviewed no later than 120 days after the State Board's Permit is approved to ensure that our permit does not conflict. There were many questions and discussions to ensure that this discharge requirement was not duplicative and that it did not violate or alter any requirements already enforced by the landfill with regards to air quality. The Board approved the Waste Discharge Requirements.

Item No. 12, Support the Disbursement of Cleanup and Abatement Account Funds to the City of Long Beach for the Remediation of Contaminated Sediments and the Restoration of Colorado Lagoon:

In October of 2009 the Board approved a plan to dredge the Colorado Lagoon for the purpose of restoration. The project will remove contaminated sediments, reduce and treat storm and dry weather runoff, increase circulation and tidal connection, restore and maintain estuarine habitats and enhance public enjoyment and recreation.

The Colorado Lagoon Restoration Plan was prepared in 2005 at a cost of \$2,879,803. Under the current plan the costs have risen today to \$7,900,000. The City of Long Beach has secured \$4,600,000 through the following sources: California Coastal Conservancy, NOAA, US Army Corps of Engineers, San Gabriel and Lower Los Angeles Rivers and Mountains Conservancy and some previous State Water Board Clean up and Abatement Account. This left a gap of \$3.3 million remaining and this was the requested amount.

The Board approved the funding of \$3.3 million dollars from the State Water Board Clean Up and Abatement Account to finalize this project.

Item No. 13, Referral of City of South Pasadena's Multiple Sewage Spills to the Attorney General for Adjudication:

The City of South Pasadena has been struggling with sanitary sewer overflows (SSO) for the past few years. They have experienced 26 events between 2007 and 2011. Unfortunately these overflows are quite significant with approximately 121,140 gallons of untreated wastewater discharged on their streets and large quantities that have reached coastal beaches resulting in closures. The City of South Pasadena's sewer system is more than 75 years old and has approximately 36 miles of piping. The City has a plan to repair their system but has not begun the work or approved the funding of a bond to pay for it. The City has a commitment to improve and was not opposed to the Water Board referring this item to the Attorney General's office.

The Board voted to refer this matter to the Attorney General for adjudication.

Item Nos. 14, 15 and 16 were informational reports

The Board heard updates on three programs.

The first was the Status on Light Non-Aqueous Phase Liquid Recoverability Study for Refineries and Terminals in the Los Angeles Basins. This is a collaborative program between the Regional Board and Western States Petroleum Association to establish methodologies and clean up the waste petroleum in our basin.

Next the Board heard a presentation relating to the SEP or Supplemental Environmental Project. SEPs are projects that enhance the beneficial uses of the waters of the State that provide a benefit to the public at large. The funding comes from a negotiated resolution of an ACL enforcement action. In other words, when the Regional Board is assessing a fee for an enforcement action we have the ability to request and approve a portion of that fee to be used for a water quality project that meets specific criteria. The Board upon hearing this presentation requested that Regional Board Staff bring to them a plan whereby we can utilize this option more frequently.

The final informational presentation was an update from the City of Los Angeles regarding their Measure O projects. They City have made great progress with their projects. Some of their projects include Echo Park, Machaco Lake, Tesmescal Canyon, Low Flow Diversions, LA Zoo Parking Lot and Inceptor Relief Sewer.

The next LA Regional Water Quality Board Meeting will be held on Thursday, April 14, 2011 at the Metropolitan Water District Hearing Room, Los Angeles, CA.